



University of New Hampshire Upward Bound
Summer 2023 Residential
Tutor-Mentor (TM) Positions



For Application Materials & Questions: Joshua.Gagnon@unh.edu

What is Upward Bound?

UNH Upward Bound, a federally funded college preparatory program, provides services at no cost to 114 students attending Farmington, Somersworth, Spaulding, Manchester Central, Memorial, School of Technology, and West High Schools. Our mission is to help students develop the skills necessary to successfully graduate from high school and go on to college in order to earn a two or four-year degree within six-years of high school graduation.

Since 1966, UNH Upward Bound has helped several thousand New Hampshire young people earn college degrees and improve their options for successful careers. **Our program begins during the Academic Year** where students will meet with advisers twice monthly in their schools and receive academic, career, and college assistance and guidance. In addition to in-school advising, students receive college & career guidance during grade-level workshops, have the opportunity to attend monthly Saturday Tutoring Academies at UNH and college, educational and cultural visits throughout New England. **The program continues during the Summer Academic Academy** which takes place over six weeks at UNH. Students get to experience residence hall life while living with other Upward Bound students on the UNH Durham campus Monday through Friday. They take classes that will help prepare them for their next year in school. In addition, students will get support through tutoring, creative problem-solving challenges, and culturally enriching activities.

The Role of a Tutor-Mentor

The Tutor-Mentor (TM) position is one of the most important jobs at Upward Bound. TMs bring the philosophy of the program to the students and help them learn how to be academically and personally successful. TMs communicate commitment, respect for others, healthy risk-taking, and a strong sense of community. Characteristically, they enjoy working with high school students, and are completely trustworthy, compassionate, enthusiastic individuals dedicated to the ideals of teaching and helping others. **As a TM, your responsibilities would include, but not be limited to:**

- Participating in the academic classroom by:
 - providing individual and remedial instruction,
 - helping to implement academic goals and objectives,
 - encouraging students to grow intellectually,
 - providing core staff with feedback on student progress,
 - providing a supportive and encouraging atmosphere in the classroom,
 - providing evaluations for each student.
- Teach effective study skills and tutor participants in core content subject while assisting students in establishing and monitoring individual goals.
- Mentoring and supporting low income, first generation high school students in college preparation activities.
- Developing fun & engaging cultural and co-curricular programming through group activities (w/TM partner).
- Serving as a role model for students while communicating the importance of character-centered values.
- Supervise students during all UB activities & have regularly scheduled residence hall/floor duties.
- Other duties as assigned by the core staff.

2023 Summer Academy Dates & Salary:

- Summer Program Dates: Saturday, June 17 – Thursday, August 10 (tentative)
- Staff Weeks: June 17-23 (Staff Training), August 7-10 (Program Evaluation Week)
- Staff have one evening off each week and do not work on the weekends (except for Sunday 6/25, move in day).
- Salary: \$2,750 plus room & board for entire Summer Academy (\$1,575 value)
 - \$1,289 AmeriCorps Education Award also available to those who are eligible.

Position Description & Application Instructions Continued on Back

The Upward Bound summer program is a challenging and personally significant experience for both students and staff. Our days are filled with people, activities, meetings, classes, and the business of daily living. They are also filled with supporting and encouraging students as well as one another, taking healthy challenges and risks, and finding delight in discovering new friends, ideas, perspectives, and interests. **An Upward Bound summer is demanding, but, as a result, its rewards are great, and you'll discover that some of the greatest benefits of a summer at Upward Bound are the things you'll learn about yourself!**

Requirements

Minimum Requirements:

- Desire to help disadvantaged youth succeed;
- Sensitivity and maturity level to successfully work in a residential program with high school aged students;
- Ability to interact with diverse constituencies including program & UNH staff, parents/guardians and students;
- Enrollment in, or recent completion of, an AA/AS/BS/BA program;
- Must be able to pass a comprehensive background check.

Desired Qualifications:

- Experience participating in a TRIO, or similar, pre-college program;
- Experience in tutoring (specifically core subject areas of literature & composition, math, and science);
- Experience working with high school students;
- Experience working with students from low-income backgrounds, multiethnic backgrounds and/or who are potential first-generation college graduates;
- Experience working in a live-in, residential environment.

To Apply

To apply, contact Josh Gagnon, Director, UNH Upward Bound at Joshua.Gagnon@unh.edu.

Hiring begins immediately and applications will be accepted until positions are filled.

The University System of New Hampshire is an Equal Opportunity/Equal Access/Affirmative Action employer. The University System is committed to creating an environment that values and supports diversity and inclusiveness across our campus communities and encourages applications from qualified individuals who will help us achieve this mission. The University System prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, genetic information, veteran status, or marital status.

The University of New Hampshire is committed to providing a safe environment for all persons, including but not limited to children, and to prevent and respond to abuse, neglect and crimes against children. UNH youth program staff are subject to periodic criminal background checks and shall complete periodic child safety training. This offer of employment/volunteer service is contingent upon a satisfactory background check. In addition, all UNH staff that serve and have unsupervised access to minors shall be required to take an online training module on child safety.

Upward Bound is funded by the U.S. Department of Education. Funding level for 2022-2023 is \$568,868. All employment at UNH Upward Bound is contingent upon continued funding from the US Department of Education.