



**MCNAIR SCHOLARS PROGRAM**

*Academic Achievement Program*

**MENTOR COMMITMENT FORM**

*(It is preferred that you type/print information directly into the form and return it via email or in person.)*

<b>DATE</b>	
<b>SCHOLAR'S NAME</b>	
<b>MAJOR/COLLEGE</b> (ex: College of Engineering)	
<b>WHAT IS THE PURPOSE OF THE SCHOLAR'S RESEARCH?</b> (e.g., To investigate factors contributing to academic success of first-generation college students)	
<b>FACULTY MENTOR'S NAME</b>	
<b>MENTOR'S CONTACT INFORMATION<sup>1</sup></b> <ul style="list-style-type: none"> <li>• Title</li> <li>• Department</li> <li>• Email</li> <li>• Phone</li> </ul>	
<b>Mentor's current research topics</b>	
<b>Is the mentor available during the spring/summer/fall of the upcoming year?</b>	
<b>Please list any other professional, academic, or personal obligations you anticipate this summer, including dates you are not available (ex.: vacation, conference, etc.)</b>	
<b>Mentor Signature</b> <b>Indicating that they agree to</b> <b>Mentor Responsibilities (page 2)</b>	

Mcnair/shared files/forms/mentors

<sup>1</sup> Scholars are expected to keep in touch with their mentor weekly (during the spring proposal writing process, summer research experience and the fall after the summer) to continue developing research, discussing graduate school, and discussing issues and concerns related to doctoral study.

**University of New Hampshire**  
*McNair Scholars Program*  
**MENTOR RESPONSIBILITIES**

**You have been invited to serve as a Faculty/Research Mentor for the University of New Hampshire, McNair Scholars Program.** National TRIO, Ronald E. McNair Post-Baccalaureate Achievement Programs (McNair Scholars Programs) are designed to prepare students for the professoriate. To prepare future faculty members, McNair Programs provide eligible students with academic services and activities focused on graduate school readiness, intensive research experiences, and doctoral studies. Faculty/Research Mentors play a major role in preparing promising scholars for the rigors of doctoral study, scholarship in general, and the professoriate. The following responsibilities are designed to clarify Mentors' roles and to encourage student success.

**During the Academic Year**

1. FALL SEMESTER (before the spring proposal writing course): if mentorship has been confirmed, meet with mentee at least monthly to discuss potential topics and research articles that can help the scholar learn about the topic they will focus on.
2. SPRING SEMESTER: Assist mentee with preparing a research proposal prior to review by the McNair Advisory Committee in April. Meet with mentee at least once a week while scholar is writing research proposal.
3. FALL SEMESTER: Meet with mentee weekly/biweekly in the fall after their McNair summer research experience while completing their research project. Check ins are to ensure that mentee is making progress on agreed-upon research, discuss strategies for graduate school, and discuss issues related to the professoriate or research careers.
4. YEAR LONG: Assist mentee with identifying opportunities and resources to present at professional conferences. (Students can submit requests for funding to the McNair Scholars Program for such conferences).

**During the Summer Research Fellowship<sup>2</sup>**

1. Provide guidance, assistance, and oversight to mentee to ensure that a minimum of 40 hours-a-week of research is conducted, even if research cannot be completed during the summer (research may be, and is even encouraged, to be continued throughout the year). Research Assistants may assist in the aforementioned areas and may serve as a co-Faculty/Research Mentor but may not serve as the Mentor of Record. Faculty/Research Mentor must have earned a doctorate and must be experienced in research (note: dissertation experience is acceptable).
2. Approve, or authorize designee, to sign-off on mentee's weekly Research Log Report to verify that mentee is making satisfactory progress on research.
3. Provide mentee with feedback in preparation for their presentation of the research at the end of the Summer Research Fellowship Program (end of July).
4. When possible, attend the mentee's bi-weekly oral presentations during the months of June and July for INCO 710. There are a total of 8 presentation days throughout the summer. We encourage you to attend on the days your mentee is presenting. Research Assistants may attend these presentations in support of the mentee as well.

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<sup>2</sup> The Summer Research Fellowship is held during the months of June and July

5. Assist scholars with preparing and submitting their final paper/article to an appropriate publisher which may include professional or undergraduate journals.
  6. Complete evaluations of mentee's overall performance at end of the summer (end of July).
- Mentors do not have to be in the mentee's discipline or share similar research interests; the essence of the McNair Program is to expose scholars to the systematic process of research in general.**