



1 The Family Educational Rights and Privacy Act (FERPA) protects the privacy of student records by restricting the release of certain information contained in the student's education records. Without written authorization, the Office of Community Standards at the University of New Hampshire will not release education records to a third party.

Authorizations must either be received in person (with appropriate identification presented), sent from a UNH email, notarized or verified for authenticity by another method.

PLEASE NOTE:

Student disciplinary history does not contain academic, financial, or health records.

Some information will be redacted from records to comply with relevant laws and general protections of privacy.

Information will only be released in the manner described and to the recipient listed below - not to the student.

2 Education record information to be released:

COMPLETE CONDUCT RECORD SPECIFIC CASE NUMBER

— OR — PROVIDE A DESCRIPTION BELOW OF THE SPECIFIC INFORMATION TO BE RELEASED

3 Enter Recipient's Information:

NAME

ORGANIZATION/SCHOOL/COMPANY - OR - RELATIONSHIP

ADDRESS CITY/STATE/ZIP

4 **Student's Authorization:** *I acknowledge by my signature that I understand I am authorizing an official or designee in the Office of Community Standards at the University of New Hampshire to release the above specified information contained in my disciplinary record. I understand that I am not required to release my records to anyone. I am freely giving my consent to release the information in the manner described above. I may revoke this consent at any time by sending a written statement of revocation to the appropriate party, except to the extent that action has already been taken upon this release. Furthermore, I understand that this request is a one-time only release.*

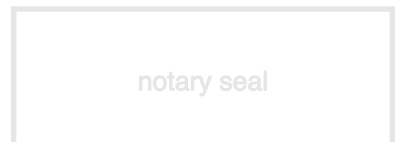
LAST NAME FIRST NAME

INCLUDE FORMER NAME(S)

STUDENT ID NUMBER DATE OF BIRTH

▶ STUDENT'S SIGNATURE DATE

5 Forms sent by postal mail must be notarized and addressed to: University of New Hampshire 5 Quad Way Durham, NH 03824 Office of Community Standards Hitchcock Hall Ground Level or emailed from a university-issued email account to community.standards@unh.edu. Authorizations received in person are accepted with appropriate identification presented.



NOTARY PUBLIC'S SIGNATURE

DATE