

Poster Guidelines and Instructions:

A poster submission pertains to one paper submitted by an individual that will be presented in a poster format. We ask that you observe the following guidelines as you prepare and submit your poster.

Upon arrival at the conference, you will be supplied with the following:

- A **45” x 34”** poster board, which can be arranged portrait or landscape style
 - An easel
 - Tacks and tape

Poster Preparation

To improve the appearance and readability of your poster, think of using a neutral background color (like light grey). Also, limit the amount of text on your poster, using a larger font (at least 20pt) and add visual components for interest and color. Printing your poster on canvas will make it easier to bring, allowing it to be folded and shipped in your luggage if you are flying.

During Your Poster Session

Poster Reception – 4:30pm to 6:00pm Sunday July 14th

Please plan to stand by your poster for the entire length of the poster reception. You want to be available to answer questions about your study. We also strongly recommend that you have handouts available with a brief synopsis of your study (e.g., approximately 1 page) and information on how attendees might contact you for additional information. Please print these handouts before coming as it can be expensive to have this done at the hotel. We ask that you leave your poster up for the duration of the conference so that attendees can continue to peruse posters during any downtime that they may have.

Posters must be collected by 4:00pm on Tuesday, the final day of the conference. Conference Staff will recycle those that are left after that time.

Poster Transportation

Posters can be transported easily in cylinder containers on airplanes, but if you need to ship to the hotel, please send so it will arrive no earlier than 4 days of Conference. Ship to:

**Sheraton Harborside Hotel
250 Market Street
Portsmouth, NH 03801
ATTN: Violence Prevention Research Conference 2024
Event Manager: Susan Middleton/Raegan Blaney
Event Date: July 14-16, 2024
From: YOUR NAME**

Also, if you print your poster in canvas form, it will travel easily within your luggage!

The University Printing Services can provide printing for posters for people outside of the University. Their website is [website](#) or you can contact them at:

Department of Printing and Mailing Services

10 West Edge Drive

Durham, NH 03824

Printing Services

(603) 862-0537

printing.services@unh.edu

<https://www.unh.edu/printing/online-ordering-payments>

You still will be responsible for picking this up in Durham, NH or having it shipped to the Sheraton Harborside in Portsmouth on your own.