

SECURE DOCUMENT UPLOAD

Updated 3/17/25

UNH may request additional documents in order to verify information reported on the FAFSA, or to resolve a discrepancy. Due to the private nature of this data, we provide a secure portal through which tax documents, court documents, or other personally identifying information may be submitted. **Please do not email these documents to our office as this is not secure.**

Visit our webpage at: <https://www.unh.edu/financialaid/forms-worksheets>. If you are a student, open the Student Forms accordion. If you are a parent, open the Parent Forms section.

[expand all](#)

DYNAMIC FORMS INFORMATION	+
STUDENT FORMS	+
PARENT FORMS	+
OFF-CAMPUS EMPLOYERS	+

Click on the link to our Secure Document Upload.

Secure Document Upload

Use this [link](#) to upload any additional documents.

Parents may be prompted to create an account if logging in for the first time. The form will open.



Financial Aid Secure Document Upload

Student First Name: Student Last Name: Student ID:

INSTRUCTIONS

To upload your document:

- 1 - Select the financial aid year in the drop down,
- 2 - Select the description of your document in the 'Description of Document : ' box,
- 3 - Click 'Browse',
- 4 - Browse your device for your document,
- 5 - Double click or select the file and click 'Open' to add the document ,
- 6 - Click 'Upload File',
- 7 - Click 'Submit'.

*If a file has been uploaded, you will only see 'Delete File' next to the uploaded document's name.

What financial aid year should this document apply? *

Description of Document *

Select document(s) to upload. Acceptable file formats are: PDF, Images (.jpg, .gif, .png), and Microsoft Word (.doc, .docx). *
Maximum file size 25 MB.

Attach File

Comments:

Enter the student's name and UNH ID at the top. (This will prefill if you are logged in as the student.)

Select the aid year that you are submitting documents for.

What financial aid year should this document apply? * -- Choose --

Description of Document *

Images (.jpg, .gif, .png), and Microsoft Word (.doc, .docx). * Maximum file size 25 MB.

Scroll down and select the description of the document(s) you are providing. This should match the items that were requested by the Student Financial Services office.

Document ,

to the uploaded document's name.

What financial aid year should this document apply? *

Description of Document *

Select 'Attach' and 'Browse' to choose the document you are uploading. PDF is the preferred file format. Once the document is selected, hit 'Attach' again.

Attach File

Browse... No files selected.

Files over 25 MB will not be accepted

Cancel Attach

At the bottom of the page, choose Submit form.