



**Set Up Direct Deposit**



**University of  
New Hampshire**



# Set Up Direct Deposit

1. Log into Webcat
2. Under the Billing tab, select Request refund



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## 3. Select “Request Direct Deposit Refund to Student” in the center of the screen

- Detailed listing of services included in [Mandatory Fees](#)
- **New to UNH?** Check out the [Financial Checklist for New Students](#).
- **Tuition Protection Plan:** Optional tuition insurance in the event of medical withdrawal
- To request a waiver of an applied late fee - [Late Fee Petition Form](#)
  - **Mailing your payment?** Select **Bill Statement** above, then **Print this bill (PDF)**.
  - **Searching for your 9-digit student ID number?** Select **Bill Statement** above. The ID is displayed near the top of the bill.

[Make Payment to UNH](#)

[Request Direct Deposit Refund to Student](#)



### Summary:

Account Balance		Pending Items		Net Balance Due
0.00	+	0.00	=	0.00

### Deposits

Total Deposits received (not yet on your account):

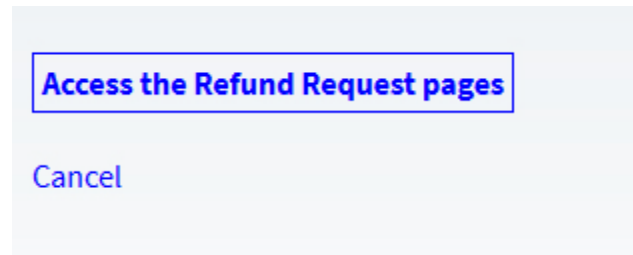
0.00



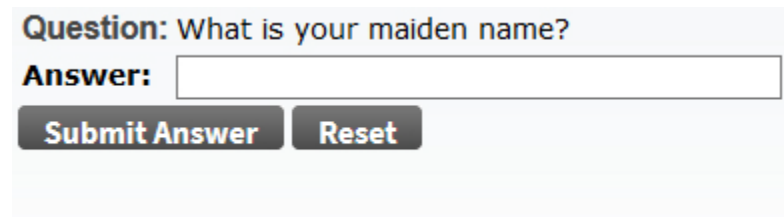
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4. Select “Access the Refund Request pages”



5. Set up/answer your security question

A screenshot of a security question form. The question is "Question: What is your maiden name?". Below the question is an "Answer:" label followed by an empty text input field. At the bottom of the form are two buttons: "Submit Answer" and "Reset".

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6. If it says “No refund is available at this time.”  
Choose Continue.

No refund is available at this time. Conditions on your account may be preventing the refund. Please refer to the conditions listed below.

No refund is available at this time. Your account is not showing a credit balance.

- Your account is not financially cleared for the semester. Please contact Business Services at [business.services@unh.edu](mailto:business.services@unh.edu)
- Student status must be active for online refund requests. Please contact Business Services. [business.services@unh.edu](mailto:business.services@unh.edu)

If you would like to enter or update your banking information in preparation for a future refund, click on the continue button below.

**Continue**

[Cancel](#)



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## 7. Enter/update your banking information.

YOUR NAME  
678 Main Street  
Anywhere, MI 12345

123

DATE \_\_\_\_\_

PAY TO THE ORDER OF \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ DOLLARS

⑆999888777    ⑆00123456789    ⑆123

Routing Number    Account Number    Check Number

The diagram shows a check form with three numbers highlighted at the bottom: a red bracket under '⑆999888777' labeled 'Routing Number', a green bracket under '⑆00123456789' labeled 'Account Number', and a blue bracket under '⑆123' labeled 'Check Number'. The check form includes fields for 'YOUR NAME', address, 'DATE', 'PAY TO THE ORDER OF', and amount in dollars.

Be sure to double check the routing and account numbers. **Incorrect account numbers can delay your refund.** Note: Bank account numbers are NOT the number on your credit/debit card.



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8. Click Continue
9. Verify the information you typed in
10. You may close the window when finished

