



Late Fee Petitions



University of
New Hampshire

Late Fee Petitions

1. Log into Webcat
2. Under the Billing tab, select Late Fee Petition



The screenshot shows the University of New Hampshire Webcat System interface. At the top left is the UNH logo and the text "University of New Hampshire". To the right are "Sign Out" and "Help" buttons, and a search bar labeled "Find a page...". Below this is a navigation menu with tabs: Home, Admissions, Personal Information, Registration, Student Records, WebTailor Administration, Financial Aid, Billing, and Parent Portal. The "Billing" tab is selected, and a dropdown menu is open, listing various options: View your account/Pay Bill, Request Refund, Make a deposit, Check your Clearance status, Student Financial Responsibility Agreement, Account change form, New student checklist, Checklist for Students Graduating or Leaving UNH, Info on electronic payments, Privacy statement for electronic payments, Late Fee Petition (highlighted), and Veteran Benefit Request for Certification. Below the navigation menu is a banner with the text "Welcome to the University of New Hampshire WEBCAT System!" and a large image of an owl's head.



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3. Parent Portal users can also submit Late Fee Petitions from the Account Summary page

Account Summary for: [REDACTED] [Bill Statement](#) [Clearance Status](#) [Deposits](#)

- Below is a real-time account view. To view billing statements by date, select **Bill Statement** at upper right.
- Students are not officially enrolled for the semester until they are Financially Cleared. Check **Clearance Status** through the link above.
- To make billing adjustments - [Account Change Form](#)
- To add or change a [Meal Plan](#) (*Student credentials must be used for the meal plan system - Parent Portal logins will not work for this purpose.*)
- UNH's monthly payment option - [Nelnet Campus Commerce/TMS](#)
- Detailed listing of services included in [Mandatory Fees](#)
- **Spring 2021 tuition bills** for **UNH Durham undergraduates** are scheduled to post on **December 14** and are due **January 7, 2021**. On-time payments must be *received by* January 7 - postmarks on that date are not accepted as on-time.
- **UNH Manchester** tuition bills will post **December 11**, due **January 7, 2021**.
- **UNH Graduate Student & UNH Law** tuition bills post in **mid-December**, due by the first day of spring semester classes.
- **New to UNH?** Check out the [Financial Checklist for New Students](#).
- **Tuition Protection Plan:** Optional tuition insurance in the event of medical withdrawal.
- To request a waiver of an applied late fee - [Late Fee Petition Form](#)
 - **Mailing your payment?** Select **Bill Statement** above, then **Print this bill (PDF)**.
 - **Searching for your 9-digit student ID number?** Select **Bill Statement** above. The ID is displayed near the top of the bill.



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4. Select the term your late fee was charged in
5. Briefly explain why you feel a waiver is warranted
6. Submit Petition

Select Term and Fees

Term:

Fall 2020

Justification/Reason for Late Fee Petition

Submit Petition



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- You may only petition one late fee at a time. If you attempt to submit another you will receive this message.

[Back to Account View](#)

You have a pending petition that is currently under review.

- Please try again once you have received an outcome from your first petition



Late Fee Petitions

- Late Fee Petitions are typically reviewed within 2-3 business days. During high-volume times of year, response times may be delayed.
- Students are typically granted one late fee waiver during their time at UNH

