



- Log into Webcat or Parent Portal\*
  - a) In Webcat, under "Billing" tab, click "View Account/Pay Bill"
  - b) In Parent Portal, click "Account Summary"
  - \*Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-4242)





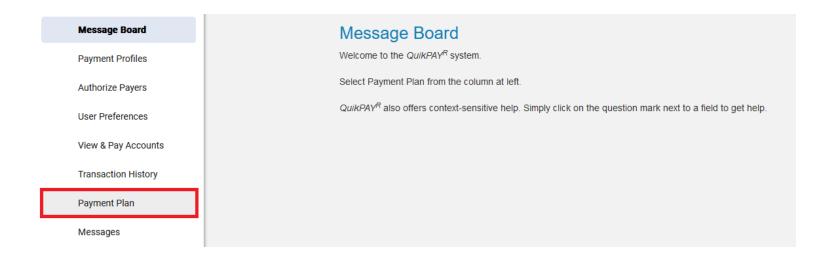
Click "Make One-time Payment to UNH/ Setup Monthly Payment Plan"

Make One-time Payment to UNH / Setup Monthly Payment Plan

**Request Direct Deposit Refund to Student** 



## 3. Click "Payment Plan"





4. Select the GA/TA/RA plan and click "Sign Up for New Payment Plan"

Payment Plans
Available Payment Plans
Fall 2024 (\$60.00 Non Refundable Enrollment Fee) (40% Down Payment May Be Required)  Fall 2024 Graduate/Teaching Assistantship and Fellowship Payment Plan (\$60.00 Non Refundable Enrollment Fee) (25% Down Payment May Be Required)
Sign Up for New Payment Plan



5. Zero out all fields, place the net balance due in the top left box.

\*Note: Any changes on the student account will NOT adjust the payment plan automatically.

Budget Worksheet  Use Additional Anticipated Charges and/or Additional Anticipated Credits fields to adjust your payment plan balance.						
Fall 2024 Graduate/Teaching Assistantship And Fellowship Payment Plan						
Charges	Values		Credits	Values		
Account Balance	7754.00		Pending Financial Aid	0		
Additional Anticipated Charges	0		Other Pending Items	0		
			Additional Anticipated Credits	0		
Payment Plan Balance					7,754.00	
Your budget will not automatically update if	Back Continue	Cancel	t through Webcat or Parent Portal			

### 6. Review your payment plan

Payment Plan Options								
Options								
SELECT	TOTAL BALANCE	DOWN PAYMENT (DUE TODAY)	ENROLLMENT FEE (DUE TODAY)	ADJUSTED BALANCE	NUMBER OF INSTALLMENTS	FIRST INSTALLMENT MONTH	PAYMENT DATE	INSTALLMENT AMOUNT
•	\$7,754.00	\$1,938.50 (25%)	\$60.00 😯	\$5,815.50	3	September	1st	\$1,938.50

#### **Payment Processing**

- Each installment will be automatically deducted from the account you authorized while enrolling in this payment plan.
- · You will be sent a reminder email message before your installment is automatically deducted.
- . Installments will be automatically deducted. If a payment date falls on a weekend, the payment will be scheduled for processing the next business day.

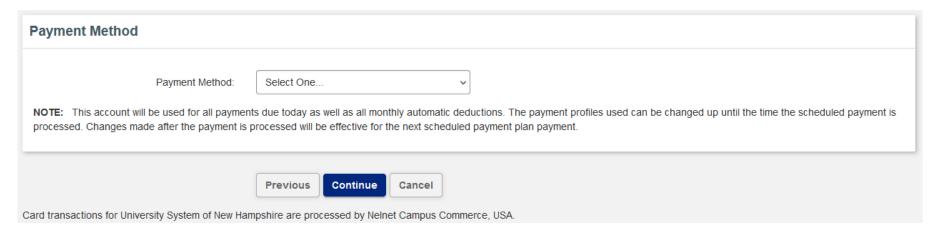


### 7. Select a security question and answer

Security					
Security Question*:	Select One v				
Security Answer*:					
(The Security Answer can only contain letters, numbers, spaces and common punctuation/symbols.)  Why is this information being collected? Since this payment plan is administered by Nelnet Campus Commerce, when you call to inquire about your Payment Plan you may be required to provide the answer you enter here to verify you are the plan's responsible party.					



8. Select a payment method and click "Continue"



9. Follow remaining prompts to complete payment plan setup

