

Electronic Billing Agreement

This form authorizes EAN Services, LLC, servicing the Enterprise Rent-A-Car, National Car Rental, and Alamo Rent A Car brands, to charge the card below for amounts related to rental car transactions.

As a condition to the subscribing company's participation and in conjunction with the Corporate Service Agreement dated _____ the subscribing company agrees to pay all charges for rentals entered into, under, and billed through the described charge card number last four digits _____, expiration date _____ which can only be used through the business account program number assigned.

****For credit card security purposes, Enterprise Holdings will have to contact the person submitting the form from the University System of New Hampshire, University of New Hampshire, Granite State College, Keene State College, or Plymouth State University (via phone) to obtain the rest of the credit card number. Please provide appropriate contact information when submitting.****

It is the responsibility of the subscribing campus/department to maintain the security of its Business Account Program number. The rental agreement shall be deemed conclusive evidence of the fact that the transaction was entered into under the Business Account Program number.

This agreement remains in effect until written notice of cancellation is received by either party. Subscribing company is responsible for all rental charges that occur until the Business Account Program number has been cancelled. Notice should be sent to elizabeth.e.betz@ehi.com.

Notice to the company should be sent to (complete your information below):

College/University Name:	
Street Address:	
City/State/Zip:	
Contact Name:	
Contact Email:	
Company Fax:	
Phone Number:	

Signature of Cardholder:	
Printed Name:	
Title:	
Date:	

Billing information

Account #:	To be assigned
Billing Account Name:	The name of the person/department that we will identify this pcard billing account by.
Email to send invoices:	The person's email who shall receive the invoices for each charge to this pcard billing account