**UNH Approved/Exchange Programs - Summer and Fall Study Abroad Checklist**

You must apply to a program by February 25 and submit required CIE items by March 15.

**August-October (1 year before)**
- Attend a mandatory Study Abroad Information Session, offered every Friday at 2:15pm
  - Check the Events/Calendar on the [CIE homepage](#) for locations
  - Call CIE if you have a class or work conflict to schedule an alternative session
- Research study abroad opportunities
  - Review [online program search](#), attend a Study Abroad Fair, meet a [Global Ambassador](#)
  - If a program is not in the program search, you must petition for a [one-time approval](#)
- Meet with advisors
  - Academic advisor to learn how study abroad fits into your academic plan
  - [Study abroad advisor](#) to discuss options and program selection
- Review program costs and financing options (scholarships & financial aid)
  - Attend [Show me the money](#) workshop
  - [Apply for CIE and other scholarships](#) (check eligibility)

**November-December**
- Discuss plans with parents, refer to the [CIE Parents page](#)
- Apply for a passport or renew it if due to expire within 6 months of program's end

**January (semester before)**
- Submit the mandatory [Study Away Eligibility Form](#) to your Dean’s office immediately upon return to campus
- Reconnect with your academic advisor(s) if you have questions about fulfilling major or minor requirements and/or if you need forms signed
- Make an appointment with your [study abroad advisor](#) if you have questions about programs, your plans have changed and/or if you need forms signed
  - Use CIE study abroad walk-in hours for quick questions, check [CIE homepage](#) for times

**February**
- [February 25](#) apply to fall or summer program of your choice and notify your [study abroad advisor](#)

**March**
- By [March 15](#) submit these mandatory items to [study.abroad@unh.edu](mailto:study.abroad@unh.edu) or at Hood House 223:
  - Study abroad program acceptance letter/email
  - [Consent & Agreement Form](#)
  - [Study Abroad Course Planning Form + course descriptions](#) (must be submitted to CIE in hard copy after obtaining appropriate advisor signatures)
  - [Study Abroad Estimated Expense Form + copy of official program cost](#)
  - [Consortium Agreement Form](#) (only if your program is not listed on the form)
- If you live on campus, [petition](#) to be released from housing contract
- Apply for a student visa, if required

**April**
- Mandatory registration in the International Travel Registry when you receive an email with instructions
  - International Travel Registry help meetings will be available (check [CIE homepage](#) for times)

**May**
- Attend mandatory Pre-Departure Orientation in early May on a Saturday

*UNH Managed program checklists may differ. Check with your program advisor.*