UNH-Approved/Exchange Programs - Spring Study Abroad Checklist*

You must apply to a program by September 25 and submit required CIE items by October 15.

February-March (1 year before)

- Attend a mandatory Study Abroad Information Session, offered every Friday at 2:15pm
  - Check the Events/Calendar on the CIE homepage for locations
  - Call CIE if you have a class or work conflict to schedule an alternative session
- Research study abroad opportunities
  - Review online program search, attend a Study Abroad Fair, meet a Global Ambassador
  - If a program is not in the program search, you must petition for a one-time approval
- Meet with advisors
  - Academic advisor to learn how study abroad fits into your academic plan
  - Study abroad advisor to discuss options and program selection
- Review program costs and financing options (scholarships & financial aid)
  - Attend Show me the money workshop
  - Apply for CIE and other scholarships (check eligibility)

April-May

- Discuss plans with parents, refer to the CIE Parents page
- Apply for a passport or renew it if due to expire within 6 months of program’s end

August (semester before)

- Submit the mandatory Study Away Eligibility Form to your Dean’s office immediately upon return to campus
- Reconnect with your academic advisor(s) if you have questions about fulfilling major or minor requirements and/or if you need forms signed
- Make an appointment with your study abroad advisor if you have questions about programs, your plans have changed and/or you need forms signed
  - Use CIE study abroad walk-in hours for quick questions, check CIE homepage for times

September

- September 25 apply to spring program of your choice and notify your study abroad advisor

October

- By October 15 submit these mandatory items to study.abroad@unh.edu or at Hood House 227:
  - Study abroad program acceptance letter/email
  - Consent & Agreement Form
  - Study Abroad Course Planning Form + Course Description Form (must be submitted to CIE in hard copy after obtaining appropriate advisor signatures)
  - Study Abroad Estimated Expense Form + copy of official program cost
  - Consortium Agreement Form (only if your program is not listed on the form)
- If you live on campus, petition to be released from housing contract
- Apply for a student visa, if required

November

- Mandatory registration in the International Travel Registry when you receive an email with instructions
  - International Travel Registry help meetings will be available (check CIE homepage for times)

December

- Attend mandatory Pre-Departure Orientation in early December on a Saturday

* UNH Managed program checklists may differ. Check with your program advisor.